



**8<sup>th</sup> International Conference of Chemical Engineering &  
Industrial Biotechnology 2026**  
*"Culturing Sustainable Technological Solutions for Industry and Society"*  
8<sup>th</sup>-9<sup>th</sup> July 2026  
Hotel Ramada by Wyndham Meridin Johor Bahru, Johor, Malaysia

## FACE-TO-FACE CONFERENCE GUIDELINE FOR ICCEIB 2026 PARTICIPANT

### GENERAL NOTE

- The conference will take place from 8<sup>th</sup> till 9<sup>th</sup> July 2026.
- All participants are required to register upon arrival at the conference venue.
- Please ensure you are aware of your [presentation schedule](#) and arrive at the venue at least 10 minutes before your scheduled time.

### GUIDELINES FOR PRESENTATION PREPARATION

- Presentation duration: 10 minutes
- Duration for Q&A session: 5 minutes.
- Slide preparation: Encouraged Microsoft [PowerPoint](#) (ppt) platform, however an online platform (eg [Canva](#)) is also allowed. It is suggested that you download a copy of the online presentation as a backup.
- Please be informed of the time slot of your talk for the Q&A session (refer to the conference schedule).
- Save your presentation slides using the link provided (Presentation slides submission link: <https://forms.gle/yJezK8jduhasebkp6>) before your parallel session, by 1<sup>st</sup> July 2026.
- Ensure your presentation is clear, concise, and within the allotted time.
- Please name the presentation file as follows: Paper ID\_Name (e.g., A2201\_Ahmad Bin Ali).
- In order to ensure a smooth performance during your session, you are advised to arrive at the conference venue 10 minutes before your scheduled time.

**NOTE:** Please stay updated with the latest information on the presentation links, which will be provided on the ICCEIB 2026 website.



## VIRTUAL CONFERENCE GUIDELINE FOR ICCEIB 2026 PARTICIPANT

### GENERAL NOTE

- The deadline for all video submissions is **1<sup>st</sup> July 2026**.
- In the actual presentation from **8<sup>th</sup> till 9<sup>th</sup> July 2026**, one of the authors needs to be available online after their videos are played to address Q&A from participants.

### GUIDELINES FOR VIDEO PREPARATION

- Video duration: **10 minutes**
- Duration for Q&A session: **5 minutes**.
- Please note that the file must be a video file in **MP4 format**.
- It is suggested that the presenter **records himself/herself (with face)** presenting a PowerPoint presentation. The slide using the [ICCEIB2026 template](#) as attached.
- Please be informed of the time slot of the talk for the Q&A session (refer the conference tentative).
- Please note that the final specifications will be checked at the time of submission and files not complying to the specified criteria will not be uploaded.
- Please name the recorded video as follows: **Paper ID\_Name (eg. A2201\_Ahmad Bin Ali)**
- In order to ensure a smooth performance during your session, you are advised to join the conference session **10 minutes before your scheduled time**.

### GUIDELINE TO APPLY VIRTUAL BACKGROUND (DURING RECORDING)

- The virtual background for ICCEIB2026 can be downloaded [here](#).
- The steps to apply the background in Microsoft Teams are as follows:
  1. Click on the three dots in the middle of the button bar at the top of your screen.
  2. Select the "Video effects and settings" option, and you'll be taken to the background settings column on the right of your screen.
  3. Click "Add New" on top of the right column and choose the ICCEIB2026 background that you have saved on your computer.
  4. Click on that uploaded background
  5. Finally, click the "Apply and turn on video" button.

### GUIDELINE FOR VIDEO SUBMISSION

- Please upload your recorded video via this link, (Recorded video submission link: <https://forms.gle/uaZkUnTJMWxz1Yun8>).
- Another reminder, please name your recorded video as: Paper ID\_Name.

**Note:** Please be alert with the latest update on the presentation links, which will be



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provided on the ICCEIB2026's website.